

Tenant:		Subtenant:	
Building:		Suite:	
Phone:		Email:	

HOLIDAY	DAY OBSERVED	OPEN	SKELETAL	CLOSED
New Years Eve ●	Thursday, December 31, 2020			
New Year's Day ●	Friday, January 1, 2021			
Martin Luther King Day ●	Monday, January 18, 2021			
President's Day ●	Monday, February 15, 2021			
Good Friday <i>Building & Management Office Open</i>	Friday, April 2, 2021			
Memorial Day ●	Monday, May 31, 2021			
Independence Day ●	Monday, July 5, 2021			
Labor Day ●	Monday, September 6, 2021			
Columbus Day <i>Building & Management Office Open</i>	Monday, October 11, 2021			
Veterans Day Observed <i>Building & Management Office Open</i>	Thursday, November 11, 2021			
Thanksgiving Day ●	Thursday, November 26, 2021			
Day After Thanksgiving *	Friday, November 27, 2021			
Christmas Eve *	Friday, December 24, 2021			
New Year's Eve *	Friday, December 31, 2021			

● Indicates that the Building and Management Office are closed for the Holiday. Tenant access cards or visitors entered in the Visitor Security System through www.bptenantsservices.com are required for entry into the Building. Janitorial and HVAC/fan services are provided upon request only. These services will be billable to your firm.

* Indicates that the Building is open and the Management Office is officially closed. HVAC/Janitorial service is provided.

Please email your completed form to 535MissionServices@bxp.com as soon as possible.